

# **Foundation Information**

## **For Applicants and Sponsors**

### **Eligibility**

Families are eligible when they have faced a catastrophic event that has jeopardized

- the family home
- the ability to meet medical needs
- the ability to meet basic needs for daily sustenance

and the family has exhausted the available financial assistance, such as workers compensation, unemployment compensation, medical reimbursement, and government assistance.

Applications can be submitted by a member of the family or a sponsor who is nominating the family for the assistance.

### **Selection Criteria**

The selection criteria used to select recipients for assistance includes the completed application accompanied by two letters of confirmation and supporting documentation as required.

### **Determination of Financial Need**

The Advisory Board along with the Board of Directors of the Foundation will make the final determination based on the documentation and application provided by the sponsor or applicant.

### **Description of Assistance Awards**

Assistance awards are made on a cash basis either directly to the recipient, to a foundation established for the recipient or directly to the service provider or organization in order to satisfy a debt on behalf of the applicant family.

### **Payment of Assistance Awards**

Assistance awards will be paid upon final review and decision of the Advisory and Director Boards. It is the intent of the Foundation to issue at least one assistance award per year.

### **Application Procedures**

1. All applications should be submitted to a member of the Board of Directors or mailed to the Foundation. All applications are considered confidential and will not be shared with anyone outside the Foundation Advisory Board and Board of Directors..

Families in Crisis Foundation, Inc.  
160 Lawrenceville-Pennington Road, Suite 16-150  
Lawrenceville, NJ 08648

- The completed application form must be submitted with the signature of the applicant and/or sponsor.
- Two letters of confirmation/recommendation must accompany the application.

2. Preliminary review of the application and accompanying documents will be reviewed by a Board member to ensure all relevant information is enclosed and the application is complete. The applicant may be required to provide additional information substantiating their position.

3. The Advisory Board will review the application packages and make their recommendation for a recipient.

### **Notification**

A member of the Foundation Board will notify the recipient, confirming the method of payment and amount of assistance.

### **Board of Directors and Officers**

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